



For office use only:
Request # _____
VS _____
Completed by _____
Date _____

Patient Name: LAST FIRST MI Date of Birth Medical Record Number

I hereby authorize: (Name and address of releasing facility) To release information to: (Individual name, facility/organization and address)

Four horizontal lines for providing name and address details for both the authorizing facility and the recipient.

PURPOSE OF DISCLOSURE

- () Continuing Care
() Payment of Claim
() School
() Worker's Compensation
() Legal
() For Personal Use
() Other (specify): _____

INFORMATION TO BE RELEASED: Between Dates of: _____ and _____

- () Discharge Summary
() H&P Exam/Initial Evaluation
() Consultation Report
() Counselor/Therapist Summary
() Progress Notes/Provider Notes
() Orders
() ER/Urgent Care/QCcare
() Condition Report
() Other (Specify content/dates): _____
() X-Ray Reports
() X-Ray Films/MRI
() Diagnostic Test Reports
() Procedure Reports
() Lab Reports/Pathology
() Correspondence
() Itemized Billing Statement

ACKNOWLEDGEMENT OF UNDERSTANDING:

- I understand the expiration date of this authorization is one year after the date signed.
I understand that I may revoke this authorization at any time by notifying the providing organization in writing, and it will be effective on the date notified except to the extent action has already been taken.
I understand that information used or disclosed pursuant to this authorization may be subject to redisclosure by the recipient and no longer be protected by Federal privacy regulations.
I understand by authorizing this use or disclosure of information, there will be no conditions placed on my health care or payment for my health care.
I understand that in compliance with MN Statute 144.292 and WI Administrative Code HHS117, I may be required to pay a fee for retrieval and photocopying of records and/or supervising inspection of medical records.
I understand that my medical information may include information relating to sexually transmitted diseases, sickle cell anemia, AIDS, HIV, behavioral or mental health services and treatment for alcohol and drug abuse.
Psychotherapy notes will not be released per facility policy and HIPAA privacy rules, 45 CFR Parts 160 and 164, 164.502.

Signature of patient, parent of minor, or personal representative Relationship Date Phone

AUTHORIZATION FOR USE AND DISCLOSURE OF PROTECTED HEALTH INFORMATION